

**NEW JERSEY DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**

NOTICE OF JOB VACANCY

TITLE: Senior Repairer	SALARY RANGE: \$44,730.37 - \$62,734.87	POSTING NO.: 224-25	ISSUE DATE: 6/19/2025 CLOSING DATE: 7/7/2025
LOCATION: Edna Mahan Correctional Facility for Women, Maintenance Unit – Union Twp., NJ		CLASS OF SERVICE: Competitive	
THIS POSTING IS <u>ONLY</u> OPEN TO THE FOLLOWING: <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions </div> <div style="width: 30%;"> <input checked="" type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions </div> <div style="width: 30%;"> <input type="checkbox"/> Interested individuals who meet the stated requirements </div> </div>			
JOB DESCRIPTION			
Under the direction of a Crew Supervisor or other supervisor in a state department, institution or agency, performs the basic maintenance, repair or mechanical adjustment work involved in varied types of buildings, building facilities, building utilities and/or furniture; takes the lead over lower-level repairers and helpers; does related work as required.			
REQUIREMENTS			
EXPERIENCE: Two (2) years of experience in work involving the inspection, repair and general maintenance of household, office and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings. LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position. Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.			
BENEFIT(S)*			
<small>*Pursuant to the State/Department's policy, procedures and/or guidelines.</small>			
Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include: <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <ul style="list-style-type: none"> Alternate Work Week available for some positions Telework available for some positions Deferred Compensation Paid Time Off 13 State Holidays Health and Life Insurance Pet Insurance available through certain plans </div> <div style="width: 50%;"> <ul style="list-style-type: none"> Flexible and Health Savings Accounts (FSA)/(HSA) Tuition Reimbursement Public Student Loan Forgiveness (PSLF) Up to \$250 in rewards for exercising Gym membership discounts Diversity & Inclusion events Workplace security, health and safety Incarcerated Person empowerment and rehabilitation </div> </div>			
APPLICATION INSTRUCTIONS			
Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.			
Emailed resumes are to be sent only to: Forward Response To:		DOC_OHR-Region4@doc.nj.gov Megan Cardinale Region 4 Personnel Services Edna Mahan Correctional Facility for Women 30 County Road 513 Clinton, NJ 08809	

DEDICATION

*

HONOR

*

INTEGRITY